



INTERNAL ADVERTISEMENT

Molemole Local Municipality invites applications from suitably qualified candidates to fill vacant positions within its establishment. Molemole Local Municipality is an equal opportunity and affirmative Action Employer. Persons designated in terms of applicable legislations as Historically Disadvantaged South Africans as well as people with disabilities are encouraged to apply:

DEPARTMENT: TECHNICAL SERVICES DEPARTMENT

Position: Grader Operator (Mogwadi Offices) Internal Advertisement

Salary: R 120 197.29 per annum

Minimum Requirements:

Grade 10 Certificate or equivalent; 1 year relevant experience, Valid Code EC1 Driver's license, Valid Professional Driver Permit , Certificate Grader Operator, Ability to operate a heavy vehicle or other specialized machine, ability to read Write and Excellent Health.

Roles and Responsibilities Includes:

Inspecting safety devices, controls, lubricant levels, etc on vehicles/heavy plant and reports defects to the Supervisor. Completing inspection sheets to report on machine condition. Reporting defects to supervisor. Performing pre-trip inspections to identify possible defects and failures and completing inspection sheets to report on vehicle condition. Monitoring vehicle performance and functioning to identify possible defects and failures. Operate vehicle in accordance with road traffic rules and prescriptions, under safe conditions and using vehicle for official purposes only. Ensuring vehicle is serviced on appointed times as indicated by maintenance plan by informing supervisor of upcoming services and by taking vehicle to workshop. Cleaning machinery, equipment and tools using rags, water and cleaning agents. Storing and stacking equipment and tools as instructed by supervisor to ensure safety and housekeeping requirements are met. Providing verbal details or completing accident reports in case of accidents. Delivering defective machinery and equipment to the workshop or vendors for repairs or instructing reporting staff to repair minor defects. Following up on equipment being repaired. Driving and maneuvering heavy mechanical plant and engaging controls to operate mechanisms to enable digging, loading, grading and leveling sequences. Doing road patching, laying of storm water pipes when necessary. Making use of machinery and vehicles in the most economical way per grader, rollers, back-actor, loaders. Ensuring the operation of machinery, vehicles are in a safe and stable condition. Ensure that damage is minimal and-or- the prevention by attending abnormal functioning and sounds. Obeying road traffic rules and regulations. Ensuring of safety of other employees.

Position: Grader Operator (Morebeng Branch Office) Internal Advertisement

Salary: R 120 197.29 per annum

Minimum Requirements:

Grade 10 Certificate or equivalent; 1 year relevant experience, Valid Code EC1 Driver's license, Valid Professional Driver Permit , Certificate Grader Operator, Ability to operate a heavy vehicle or other specialized machine, ability to read Write and Excellent Health.

Roles and Responsibilities Includes:

Inspecting safety devices, controls, lubricant levels, etc on vehicles/heavy plant and reports defects to the Supervisor. Completing inspection sheets to report on machine condition. Reporting defects to supervisor. Performing pre-trip inspections to identify possible defects and failures and completing inspection sheets to report on vehicle condition. Monitoring vehicle performance and functioning to identify possible defects and failures. Operate vehicle in accordance with road traffic rules and prescriptions, under safe conditions and using vehicle for official purposes only. Ensuring vehicle is serviced on appointed times as indicated by maintenance plan by informing supervisor of upcoming services and by taking vehicle to workshop. Cleaning machinery, equipment and tools using rags, water and cleaning agents. Storing and stacking equipment and tools as instructed by supervisor to ensure safety and housekeeping requirements are met. Providing verbal details or completing accident reports in case of accidents. Delivering defective machinery and equipment to the workshop or vendors for repairs or instructing reporting staff to repair minor defects. Following up on equipment being repaired. Driving and maneuvering heavy mechanical plant and engaging controls to operate mechanisms to enable digging, loading, grading and leveling sequences. Doing road patching, laying of storm water pipes when necessary. Making use of machinery and vehicles in the most economical way per grader, rollers, back-actor, loaders. Ensuring the operation of machinery, vehicles are in a safe and stable condition. Ensure that damage is minimal and-or- the prevention by attending abnormal functioning and sounds. Obeying road traffic rules and regulations. Ensuring of safety of other employees.

Position: Truck Driver / Operator Water Tanker x 2 (Mogwadi Municipal Offices) Internal Advertisement

Salary: R 105 512.60 per annum

Minimum Requirements:

Grade 10 Certificate or equivalent; 1 year relevant experience, Valid Code EC1 Driver's license, Valid Professional Driver Permit , Ability to operate a heavy vehicle or other specialized machine, ability to read Write and Excellent Health.

Roles and Responsibilities Includes:

Performing pre-trip inspections to identify possible defects and failures and completing inspection sheets to report on vehicle condition. Monitoring vehicle performance and functioning to identify possible defects and failures. Reporting defects and failures to supervisor. Operate vehicle in accordance with road traffic rules and prescriptions, under safe conditions and using vehicle for official purposes only. Ensuring vehicle is serviced on appointed times as indicated by maintenance plan by informing supervisor of upcoming services and by taking vehicle to workshop. Cleaning machinery, equipment and tools using rags, water and cleaning agents. Storing and stacking equipment and tools as instructed by supervisor to ensure safety and housekeeping requirements are met. Providing verbal details or completing accident reports in case of accidents. Inserting the relevant information (quantitative/qualitative) and/or details of activities. Forwarding to the relevant personnel for processing. Referring to work schedules and registers to correct deviations in entries rose during processing. Updating vehicle log sheets, checklist and work orders. Deliver water to designated locations. Making use of machinery and vehicles in the most economical way. Ensuring the operation of machinery, vehicles are in a safe and stable condition. Ensure that damage is minimal and-or- the prevention by attending abnormal functioning and sounds. Obeying road traffic rules and regulations
Ensuring of safety of other employees.

Position: Truck Driver / Operator Water Tanker x 1 (Morebeng Branch Office) Internal Advertisement

Salary: R 105 512.60 per annum

Minimum Requirements:

Grade 10 Certificate or equivalent; 1 year relevant experience, Valid Code EC1 Driver's license, Valid Professional Driver Permit , Ability to operate a heavy vehicle or other specialized machine, ability to read Write and Excellent Health.

Roles and Responsibilities Includes:

Performing pre-trip inspections to identify possible defects and failures and completing inspection sheets to report on vehicle condition. Monitoring vehicle performance and functioning to identify possible defects and failures. Reporting defects and failures to supervisor. Operate vehicle in accordance with road traffic rules and prescriptions, under safe conditions and using vehicle for official purposes only. Ensuring vehicle is serviced on appointed times as indicated by maintenance plan by informing supervisor of upcoming services and by taking vehicle to workshop. Cleaning machinery, equipment and tools using rags, water and cleaning agents. Storing and stacking equipment and tools as instructed by supervisor to ensure safety and housekeeping requirements are met. Providing verbal details or completing accident reports in case of accidents. Inserting the relevant information (quantitative/qualitative) and/or details of activities. Forwarding to the relevant personnel for processing. Referring to work schedules and registers to correct deviations in entries rose during processing. Updating vehicle log sheets, checklist and work orders. Deliver water to designated locations. Making use of machinery and vehicles in the most economical way. Ensuring the operation of machinery, vehicles are in a safe and stable condition. Ensure that damage is minimal and-or- the prevention by attending abnormal functioning and sounds. Obeying road traffic rules and regulations
Ensuring of safety of other employees.

Position: Truck Driver / Operator Sanitation Services x 1 (Morebeng Branch Office) Internal Advertisement

Salary: R 105 512.60 per annum

Minimum Requirements:

Grade 10 Certificate or equivalent; 1 year relevant experience, Valid Code EC1 Driver's license, Valid Professional Driver Permit , Ability to operate a heavy vehicle or other specialized machine, ability to read Write and Excellent Health.

Roles and Responsibilities Includes:

Performing pre-trip inspections to identify possible defects and failures and completing inspection sheets to report on vehicle condition. Monitoring vehicle performance and functioning to identify possible defects and failures. Reporting defects and failures to supervisor. Operate vehicle in accordance with road traffic rules and prescriptions, under safe conditions and using vehicle for official purposes only. Ensuring vehicle is serviced on appointed times as indicated by maintenance plan by informing supervisor of upcoming services and by taking vehicle to workshop. Cleaning machinery, equipment and tools using rags, water and cleaning agents. Storing and stacking equipment and tools as instructed by supervisor to ensure safety and housekeeping requirements are met. Providing verbal details or completing accident reports in case of accidents. Inserting the relevant information (quantitative/qualitative) and/or details of activities. Forwarding to the relevant personnel for processing. Referring to work schedules and registers to correct deviations in entries rose during processing. Updating vehicle log sheets, checklist and work orders. Deliver water to designated locations. Making use of machinery and vehicles in the most economical way. Ensuring the operation of machinery, vehicles are in a safe and stable condition. Ensure that damage is minimal and-or- the prevention by attending abnormal functioning and sounds. Obeying road traffic rules and regulations
Ensuring of safety of other employees.

IMPORTANT INFORMATION FOR APPLICANTS TO TAKE NOTE OF:

Forward your applications to:

The Municipal Manager; Molemole Local Municipality; Private Bag X 44; Dendron; 0715 or deliver to 303 Church Street; Dendron or Molemole Local Municipality Morebeng Branch Office; 25 Cnr. Roets & Vivirers Street; Soekmekaar.

The above vacancies are advertised as internal posts, only persons who in the permanent employ of Molemole Local Municipality will be eligible to apply or be considered for the above advertised positions. Any application for the above position from a person not currently permanently employed by Molemole Local Municipality will be automatically disqualified and not considered.

Applications must be accompanied by a covering application letter, a comprehensive CV and certified copies of: identity document, driver's license (where applicable) and qualifications. *Applications without the above will not be considered. Molemole Local Municipality reserves the right to / not to make appointments. If no response is received from Molemole Municipality 90 days after the closing date, it must be regarded that your application was unsuccessful. Correspondence regarding the advertised positions will be limited to successful candidates only.

- NB: 1. Candidates will be subjected to personnel suitability checks including qualifications, employment, credit, criminal records, company ownership / directorship and reference checks.**
- 2. Fax and E-Mail applications will be not accepted.**
 - 3. Applications received after the closing date and time will not be considered.**
 - 4. Fraudulent qualifications or documentation will immediately disqualify an applicant.**
 - 5. Direct or indirect canvassing for preferential treatment will lead to immediate disqualification of an applicant.**

Enquiries on the above should be directed to Ms. K.J Magongwa at 015 501 0243.

CLOSING DATE FOR APPLICATIONS IN RESPECT OF POSITION OF IS: Friday 30 March at 16h00.